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Contract: EP-W-07-053, Task Order: 0005

Lead PR Number: PR-HQ-09-12387

Summary Information

Title:

Labor Services - Option Period II From: 06/01/09 To: 05/31/10 05/28/09 \$404,747.00 Period of Performance: Award Date: Total Funding:

Accounting/Appropriation Data

					Program		Cost	Ob.;		P /
POP	DCN	BFYS	Appr.#	Org	Element	Project	Org	Clss	Amount	C
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	AKK002	0.8	В	51.EK	%%ZGF2L	00000000		2565	\$368,319.77	رخ
Opt 2	AKK002	09	T	51 BK	ZZZGF2L	HQ00BM00		2565	\$36,427.23	\supseteq

Funding Breakout

Acct.Info	Funding Category	Amount
FY2008 - AKK002	Cost Ceiling	\$368,319.77
	Total:	\$368,319.77
FY2009 - AKK002	Cost Ceiling	\$36,427.23
	Total:	\$36,427.23

Procurement Management Roles

TASK ORDER PROJECT OFFICER:

U.S. E.P.A. Attn: TERRI A. OWENS 1200 PENNSYLVANIA AVE, NW WASHINGTON, DC 20460

Mail Code: 3204R

Phone Number: 202-564-2217

Fax Number:

E-Mail Address: owens.terri@epa.gov

Task Order Totals

Category	PCP	Amount
Cost Ceiling	Option 2	\$1,490,322,00

C.2 STATEMENT OF WORK/SPECIFICATIONS (EP 52.210-100) (APR 1984)

The Contractor shall furnish the necessary personnel, material, equipment, services and tacilities (except as otherwise specified), to perform the Statement of Work/Specifications included

Facilities Management & Services Division (FMSD) Statement of Work

Background

The Environmental Protection Agency (EPA), Pacilities Management and Services Division (PMSD), requires labor services and warehouse operations support for its Headquarters locations. This statement of work shall provide support services that shall be performed, on a daily basis, throughout the EPA Headquarters facilities within the Washington, DC matropolitan area and within a 100 mile radius. The EPA shall furnish office space and telephones for the contractor, located at the Federal Triangle Complex, the Potomac Yard complex, and at the watchouse in Landover, MD. The Statement of Work requires the need for skilled labor support and oversight operation of warehouse space for EPA.

General Requirements

The contractor shall provide relocation services and various labor services as described in the Statement of Work, in accordance with established commercial practices. The Contractor shall also provide manager but oversight to operate and maintain EPA's warehouse functions, i.e., shipping and receiving of Government property, delivery of carpet, furniture, supplies and equipment.

The Contractor shall provide management oversight for the labor services and wirehouse operation support. The contractor shall be responsible for assuring that, in addition to normal warehouse operations, tasks associated with submitted Faculaties Services Request, (FSR) blided are properly completed and crosed out. The contractor shall maintain the Integrated Financial Management System (IFMS) database and provide a list of inventory of all items picked up and located in the warehouse, to the Project Officer (PO) and the Task Order Project Officers (TOPOs) on a weekly, monthly, quarterly and annual basis (see reports). Special arrangements must be made prior to delivering property at the specified locations. The contractor shall receive work requests (Federa) Services Requests (FSRs)) through the EPA Facilities Tracking System (FTS). The contractor shall be responsible for providing obverage of work by utilizing staggered shifts and pob sharing as opposed to evertime.

Prior to beginning work under the resulting contract, the contractor shall provide uniforms (shirts) of the same color for all personnel. Identification of each position (i.e., project manager, laborer, company name, etc.) should be adhered to their clothing and displayed at all times as confractor personnel. Contractor personnel are not to wear baseball caps, or similar, during working hours.

The Contractor shall provide labor services support to the following EPA buildings:

Ariel Rios Buildings: 1200 Pennsylvania Avenue, NW, Washington, DC

Ronald Reagan Building: 1300 Pennsylvania Avenue, NW, Washington, DC EPA East Building: 1201 Constitution Avenue, NW, Washington, DC EPA West Building & Connecting Wing: 1301 Constitution Avenue, NW, Washington, DC Franklin Court: 1099 14th Street, NW, Washington, EC Charles Glover (Riggs) Building: 808 17th Street, NW, Washington, DC

Franklin Court: 1099 14th Street, NW, Washington, DC Charles Glover (Riggs) Building: 808 17th Street, NW, Washington, DC Colorado Building: 1341 G Street, NW, Washington, DC Woodies Building: 1025 F Street, NW, Washington, DC Potomac Yard Buildings 1&2: Crystal City, VA

The Contractor shall also make deliveries to the following locations:

Federal Rocords Center, Suitland, MD V Street Warehouse, SMC United Industrial LFs: 3025 V St, NE, Washington, C Environmental Science Center (ECS), 701 Mapes Road, Fort Meade, MD Annapolis City Marina, 410 Severn Avenue, Suite # 109, Annapolis, MD GSA Surplus Sales, Loisdale Drive, Franconia, VA Davis Industries, 9920 Richmond Bighway, Springfield, VA Franklin Court, 1099 14th Street, NW, Washington, DC Warehouse, 8535 Ardwick Ardmore Road, Landover, MD

EPA Warehouse Location: 8335 Ardwick Ardmore Road, Landover, MD

Additional buildings may be added or deleted as EPA offices change locations.

Labor Support Services

The Contractor shall provine labor support services during the hours of $\mathbb{T} + \mathbb{T}$ am -4:30 pm, throughout the indicated EPA locations. All requests for services, from EPA customers shall be received and processed through the Facilities Tracking System. The contractor is not to do any work without the FSR.

The Project Officer and the Contractor shall develop a delivery/pick-up schedule for the EPA buildings; a sample of a schedule is attached. This shall include, but not limited to the following:

- scheduling and planning office relocations of the EPA employees as established by FMSD Facilities Managers;
- * determining the method of access to the $\pm 9 \text{A}$ buildings within the Motropolitan Area;
- schedoling the day of week and time of arrival for weekly deliveries to EPA buildings; and
- schedule to pick up excess property, furniture and recycling (i.e., toner cartridges and batteries) from the various buildings.

Facilities Tracking Systems (FTS)

The Facilities Services Request (FSRs), EPA Form 5100-8, shall be submitted from authorized EPA personnel. The FSRs shall be submitted to the contractor electronically through the Facilities Tracking System (FTS).

In the case of an emergency, the Project Officer(s) and the Facilities Managers will also be able to submit requests via email, to the contractor, to be followed up with the proper format.

events shall be set up at a minimum a half hour prior to commendement of the meeting or special event.

The contractor shall pick up and deliver, from various sites, numerous items, such as scrap metal, boxes of files, equipment, furniture, etc.

The contractor shall assist in emergency clean-up situations, including moving furniture (i.e., free standing), equipment (i.e. computers), deliing tiles, pick up trash and debris, etc.

The contractor shall pick up boxes of files to shred and prope 'y dispose/recycle shredded paper, involves operating of a high togacity paper shredder.

The contractor shall deliver carpet tiles to designated storage areas at the various EPA facilities to have on-site in case of emergencies of relocation projects.

The contractor shall complete all FSRs by due date on the request. If the contractor is unable to meet the deadline, the contractor shall send an email to the requestor and the Project Officer, with the reason for i's delay and the date the service will be completed.

The contractor shall install and remove bulictin boards (up to .b ib. weight limit), white boards, window coverings and associate hardware, platures, plaques, and a variety of general maintenance repair services as outlined in the FSRs.

The contractor shall install, relocate excess items requiring a rembly and disassembly, i.e. bookpases, metal shelving units, L-return do ta, keyboard trays and other furniture requiring assembly.

The contractor shall repair, paint walls and doors, etc. damages by the contractor while performing task. These repairs shall be completed within 48 hours, at the contractors expense and time.

Performance Measures/Standards

All work noted above, and including, but not limited to:

All Facilities Services Requests are retrieved from the system, printed, and autien taken within two hours of receipt.

No follow up phone calls from the customer or Project Officer(α) are necessary to ensure completion of the request.

All Facilities Services Requests are closed out in the system within 48 hours of completion of the request.

No work is completed from receipt of a phone call or email - work must be ordered and received via the proper channels as stated above, unless emergency situation.

All setups for conference rooms and special events are completed prior to the commencement of the meeting/special event.

The contractor shall retrieve, print, and take action on all FSRs within two hours of receipt. The contractor shall closeout all FSRs within 48 mors of completion of the request. If there is any type of delay in getting the work done by the requested due date - the contractor is to notify (email) the Project Officer and the customer.

The contractor must submit a weekly FSR report, on all 5100-8 forms received, to the Project Officer showing, at a minimum:

- date FSR received;
- durient status;
- date order completed and closed out;
- Low many personnel and how many hours each it took to complete the work, and:
- any impediments encountered and how they were resolved.

Contractor Responsibilities:

An all times, contractor personnel shall:

- exhibit courteous, projessionalism and interpersonal skears.
- have the ability to communicate using the English language.
- have uniforms that are neat, clean, and appropriately sixed, with shirts tucked inside belted pants.
- display their Government issued identification badge.
- keep agency space, that is provided to the Contractor (a their office space, neat and orderly.
- adhere to the provisions of Drug Free Workplace (FAR t). 3 6).
 - All new contractor employees must pass a drug test.
- have adequate physical slamina to perform the job requirements work requires prolonged lifting, walking, standing, et

The contractor shall inform the Project Officer and the customer of the individual FSR if the delivery date of the individual task cannot $\hat{\tau}$ and why.

The contractor personnel shall efficiently pack personal items and in ice supplies and safely relocate Government furniture, equipment. The distractor shall provide packing boxes and other items in accordance with the Pis instructions.

The contractor shall inspect the origin and destination locations to ensure that adequate marpower and equipment are available to perform the so eduled relocation/work.

The contractor shall protect all equipment and furniture to be moved as well as walls and doorways to ensure against any damage and/or breakage of Government property.

The contractor shall collect recyclables, newspapers and other paper; bottles, cans and plastics; toner cartridges and batteries recycling for delivery to the EPA East/West and Potomac Yard loading docks for pickup by GSA. These items are to be delivered to the warehouse and kept sorted and organized.

The contractor shall reconfigure conference room tables and chairs; deliver and set up stages, podiums, flags and other property and equipment in support of official EPA functions and special events. Conference rooms and special

Routing recycling pickups are performed/completed without agency intervention.

98% of requests completed without customer complaints; any complaints are quickly resolved.

Items that are shredded are picked up and disposed/redynued properly.

Reports are provided in a timely manner with all required data fields complete.

Warehouse Operations Support

The Contractor shall provide warehouse operations and support services increen the hours of 7:00 am and 4:30 pm. Monday through Friday (except observed holidays and administrative leave as addressed in Section 4 of this contract). The Contractor shall also ensure that only those persons associated with the warehouse functions are allowed entry, unless otherwise (proved by EPA Project Clinear and the Task Order Project Officer (TOF). The warehouse supervisor shall notify the Federal Protective Service (193), when an emergency situation occurs at the warehouse, during normal hours of operation. If an emergency occurs after hours of operations, the FPA will contact FPA's security personnel to alers the warehouse manager or the riclect Manager, so they can open the warehouse. All telephone calls and ener; messages shall be returned within 24 hours by the warehouse personnel.

The warehouse operations staff shall operate and maintall SPA's warehouse functions, i.e., shipping and receiving of Government presents and lease, property. The contractor shall deliver and receive equipment, furniture and supplies. The contractor shall also maintain the updates carehouse database on the inventory, including data such as the purchase order number, end user/oustomer, data received, storage mack location, its chame, etc.

The contractor shall maintain the storage space for displaced of excess property through GSA and through the Recycling Electronic Assets Disposition (READ) program. When the contractor receives documentative associated with GSA or READ program, a disposal code is assigned to determine the disposition. The contractor shall maintain the warehouse READ tracking system and identifying sensitive items. The contractor shall submit to the Project Officer a quarterly READ report identifying, at a minimum, the Program Office, Charadial Area, Contact Person, the description of the types of electronic equipment, and the quantity.

Receiving

The contractor shall receive and inspect all incoming materials, furniture, equipment, supplies, exhibits, etc., and note on the delivering carrier's document and in consignee's document copies any visible loss, damage. The contractor shall document any damages or loss and notify the PO and TOPO via email within two working days. Items received that are damaged or shortages or overages shall be noted by the Shipping/Roceiving Clerk.

The contractor shall apply property decals and enter accountable/sensitive property into the IPMS within 72 hours of receipt. The contractor shall maintain all records associated with the receiving function in accordance with warehouse reporting/record keeping requirements. Disposal codes are to be assigned and entered for all incoming items.

Shipping/Delivery

The contractor shall prepare Government property for shipment from the warehouse and delivery to EPA Headquarters facilities and EPA satellite buildings. The day of pick up, the contractor shall verify the items before leaving the premises, (on and off site) before delivering to the warehouse. This includes shipment and delivery of property, property stored at the warehouse until delivery is requested, and any other Government property designated by the PO and/or TOPO. The deliveries shall be brought to the loading dock and loaded onto the designated vehicle. Open arrival at the destination; furniture must be unwrapped, uncrated and assembled, if necessary. All packing materials must be removed from the premises. The contractor shall dispose of any material, packaging and other substances used to operation and maintenance of the warehouse space, or left over after delivery of furniture, equipment or other property, in accordance with prevailing regulations, guidance and State and Government laws. Prior to making deliveries to GSA in Franconia, VA, or other locations, to deliver excess property, the contractor shall contact the GSA to make arrangements prior to delivery.

Property Accountability

The Centractor shall apply property decals to all accountable and sensitive EPA and leased property. The Property Utilization Officer shall supply the Contractor with the decals (Leased, Capitalized, Websitive Items and Superfund), for proper identification. It the items are over the EPA's threshold of \$5,000 or if it is a sensitive item, the sensitive com should have a decal applied (see the attached list). What the contractor receives a purchase order for incoming items (i.e., supplied, equipment, furniture, etc.,) the property technician shall enter the furniture below into the IFMS.

- Decal Number
- Purchase Order Number
- Description of items

Stock/Warehouse Inventory

Contractor Responsibilities:

At all times, contractor personnel shall:

- exhibit courteous, professionalism and interpersonal skills.
- have the ability to communicate using the English language.
- have uniforms that are neat, clean, and appropriately sized, with shirts tucked inside bolted pants.
- dispray their Government issued identification badge.
- keep agency space, that is provided to the Contractor for Eneir office space, neat and orderly.
- adhere to the provisions of Drug Free Workplace (FAR 52.223-6).
 All new contractor employees must pass a drug test.
- bave adequate physical stamina to perform the job requirements, work requires prolonged lifting, walking, standing, etc.
- Maintain warehouse inventory in an organized, secure, clean, and safe environment. Provide optimum use of storage space.
- Maintain a skid sheet of all EPA supplies. The brinted materials

are kept in a separate location at the warehouse and may be ordered separately by the Print Manager, as set up by the Project Officer.

 Ensure that the warehouse database is updated to provide accurate reports on all stock available.

 The Contractor shall be responsible for all inventory from its inception up to the delivery at the final destination - the loading, unloading, packing, unpacking, storage, etc.

 Provide space for EPA exhibits, new and used ferniture, and any other materials stored in the warehouse, delivered and accepted at the warehouse, inventoried before final delivery to the client.

 Provide space for clients to inspect excess functions and equipment to determine suitable for rehabilitating furniture.
 Prepare documentation to GSA or the READ program to pick up excess equipment and furniture declared by the program using the correct disposition codes.

Storage Space

The contractors shall allow EPA clients 30 days to store items at the warehouse. All items must be labeled by the program Custodith Area (CA), name and telephone number. A record shall be kept on file of transactions. The contractor shall notify the TOPO within five (b) days of the 30 days storage allowance, to receive instructions on the storage disposition. The Contractor shall notify the TOPO via email of program offices property stored more than 30-days. The TOPO shall than notify the program office of the status, and provide a follow up email to the project manager on the disposition.

Carpet Bandling - Upon request of the Project Officer (PO) and/or TOFC, maintain a designated area in the warehouse for airing darget for seven (7) consecutive days prior to installation in an EPA facility. The contractor shall completely impack the carpet tiles, so that air may directlate around all surfaces. The carpet shall be placed on patiets to allow air circulation above and below the carpet.

Vehicle Maintenance - ensures that all vehicles (either Contractor provided or Government furnished) are properly used, and that the interior and exterior are properly maintained at all times. On contractor provided vehicles, prior to and after award the contractor shall maintain adequate insurance, ensure that the drivers are properly licensed, and provide for general and routine vehicle maintenance (i.e., tune-ups, oil changes, brake adjustments, etc.) necessary to ensure the satisfactory operation and performance of the vehicles.

The warehouse truck drivers shall ensure that deliveries are secured on vehicles to prevent damages. The warehouse truck drivers personnel operating commercial vehicles shall have current CDL drivers license for deliveries of Government preparty.

Work Schedule

The Contractor is required to utilize effective and efficient management of staif resources based upon anticipated labor services and warehouse operations requirements, work schedules and facilities restrictions. Contractor employees shall not work more than forty (40) hours per week under this contract unless they have authorization to incur overtime from, the CO, PO and the FOPO. The

CO must approve overtime ordered in excess of the amount indicated in the contract; the PO can order up to that amount. It is anticipated that the majority of warehouse services are required between the normal work bours of 7:00 am to 4:30 pm, Monday through Friday. In the case of an emergency, the Project Manager or alternate may work after normal work hours to minimize disruption of the client services. The Beadquarters EPA sateilite facilities have various hours for elevator and loading dock appeas, to each building.

Performance Measures/Standards

All work noted above, including but not limited to:

Property decals are applied to 100% of portinent Government property and the contractor maintains the data accurately in the IFMS system.

Information is entered into the JFMS system and the Warehouse Management System within 72 hours of recoupt.

Reports of damaged items are received within 48 hours and communication returned within 24 hours.

98% of requests completed without customer complaints; any complaints are quickly resolved.

EPA items that the contractor damages are quickly repaired and/or replaced.

Reports are provided in a timely mannor with all required data fields complete.

Current list of forms utilized on for contract requirements:

EPA Form 1700-4 (Request for Shipping Service)

EFA Form 1740-17 (Property Action Request Memorandum Receipt)

EPA Form 5100-8 (Facilities Services Request)

Standard Form 120 (Report of Excess Personal Property)

Required Deliverable Reports:

(Note: report layout/information to be determined by Project Officer with contractor input)

Weekly FSR Report

Monthly Progress Report Monthly Vehicle Operations and Fuel Usage Report

Monthly RPA Inventory with separate printing supplies section

Quarterly READ inventory Report Annual Covernment Property Report

Recyclables Schedule:

Monday Pick up locations: WEDNESDA

1310 L Street (paper, newspaper, dansboard, bottles, dans and plastic) Colorado Building (paper, bottles, cans and newspaper)

Tuesday Pick up locations: Phursday

(paper, newspaper, bottles and cans) - ToneR Woodies Building (paper, bettles, cans and newspaper)

Wednesday Pick up location: RPB d.G. / 1310 L Street (paper, newspaper, cardwoard, bettles, can and plastic)

Thursday Pick up location: EAST AND WEST Potomac Yard (paper, newspaper, bottles and cans)

Friday - Warehouse:

Waste Management pick up of recyclables

List of Sensitive Items (other items may be added):

- Desklop Computers (CPC Only);
- Laptop Computers;
- Projectors;
- PDAs (e.g., BlackBorries, Palm Pilots);
- Cellular Telephones;
- Video Cameras;
- Digital Cameras;
- Copiers;
- Televisions;
- Electronic Recording Equipment (e.g., VCRs, DVDs);
- Scanners;
- Global Positioning System (GPS) Equipment;
- Electronic Meters (e.g., Gas, Air Flow, Ozone, PH, Light, Sound, Conductivity, Chlorine);
- External Zip Drives/Portable Disk Drives;
- External CD Burners;
- · Firearms; and
- Modical and other technical equipment (e.g., polygraph systems, spirometers, automatic external defibrillators).

Disposal Codes:

<u>Disposal Condition Codes</u>	Expanded <u>Refinition</u>
1	Property which is in new condition or unused condition and can be used immediately without modifications or repairs
4	Property which show some wear, but can be used without significant repair.
7	Property which is unusable in its current condition but can be economically repaired.
×	Property which has value in excess of its basic material content, but repair or rehabilifiation is impractical and/or uneconomical.
S	Property which has no value except for its basic material content.

C.3 INCORPORATION OF CONTRACTOR'S TECHNICAL PROPOSAL (EP 52.210-120) (APR 1984)

The Contractor's technical proposal entitled, "Proposal to Provide Labor

AMENDMENT OF SOLIC	CITATION/MODIFICA	ATION OF CONTR	ACT 1. C	CONTRACT ID CODE	PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE D 06/23/09	DATE	4. REQUISITION PR-HQ-09-1	PURCHASE REQ. NO. 2845	S. PROJECT NO. (If applicable)	
6. ISSUED BY	CODE		7. ADMINISTER	D BY (If other than Item 5) CO	DE	
Environmental Protection Ag- Administrative Contract Serv 1200 Pennsylvania Avenue, N Washington, DC 20460	ice Center (3803R)					
8. NAME AND ADDRESS OF CONTRACTO	R (No., street, county, State and ZIP	Code}		/) 9A. AMENDMENT	OF SOLICITATION NO.	
APEX LOGISTICS, LLC 9015 RHODE ISLAND AVENU	E			9B. DATED (SEE TEM	η	
College Park, MD 20740				✓ 10A. MODIFICATION (OF CONTRACT/ORDER	
				EP-W-07-053 1	O# 5	
				10B. DATED (SEE ITEM	13)	
CODE FACILITY CODE				05/28/09		
	11. THIS ITEM O	NLY APPLIES TO AME	ENDMENTS OF S	OLICITATIONS		
[] The above numbered solicitation is an	nended as set forth in Item 1	1. The hour and date speci	ified for receipt of O	ffers [] is extended, [] is	not extended.	
12. ACCOUNTING AND APPROPRIATION DA See the section, Accounting/	Appropriation Data,	in the attachment		ITRACTS/ORDERS,		
		CONTRACT/ORDER				
A. THIS CHANGE ORDER IS IS TRACT ORDER NO. IN ITE		ify authority) THE CHANGES	SET FORTH IN ITEM	14 ARE MADE IN THE CON-		
B. THE ABOVE NUMBERED C nepropriation date, etc.) SET FO	ONTRACTIORDER IS MODIFI RTH IN ITEM 14, PURSUANT			GES (such as changes in paying of	fice,	
c. THIS SUPPLEMENTAL AGE	REEMENT IS ENTERED INTO	PURSUANT TO AUTHORIT	YOF:			
D. OTHER (Specify type of modifice	sion and authority)					
E. IMPORTANT: Contractor [] is not,	[X] is required to sign th	s document and return	copies to the i	ssuing office.		
14. DESCRIPTION OF AMENDMENT/MODIFIC	CATION (Organized by UCF section	n houdings, including solicitations	contract subject matter w	here feasible.)		
The purpose of this modificat	tion is to obligate \$	197,033.20. This b	rings the tota	l obligated for option	on period II to \$601,780.2	
Except as provided herein, all terms and cor and effect.	nditions of the document refe	erenced in Item 9A or 1DA,	as heretofore chang	ed, remains unchanged and i	n full force	
16A. NAME AND TITLE OF SIGNER (Type of	r print)		16A. NAME AN	TITLE OF CONTRACTING C	FFICER (Type or print)	
			ROSE M. GI	; REFN		
15B. CONTRACTOR/OFFEROR		15C DATE SIGNED		TATES OF AMERICA	16C. DATE SIGNE	
			I_{i}		1 /42 /	
(Signature of person authorized to sign)	•		(Siane	ture of Contracting Officer)	- [\$\bar{\alpha} \frac{\alpha}{\alpha} \frac\alpha} \frac{\alpha}{\alpha} \frac{\alpha}{\alpha} \frac{\alpha}	
NSN 7540-01-152-8070			n-105		STANDARD FORM 30 (REV 10-83	

Contract: EP-W-07-053, Task Order: 0005, Mod: 0001

Lead PR Number: PR-HQ-09-12845

Summary Information

Title: Labor Services - Option Period II

Period of Performance: From: 06/01/09 To: 05/31/10 Award Date: 05/28/09

Award Date: 05/28/09 Total Funding: \$601,780.20

Accounting/Appropriation Data

The following item(s) have been added:

										Р
					Program	Site/	Cost	Obj		1
FOP	DCN	BFYS	Appr.#	Org	Element.	Project	Org	Clss	Amount	\mathbf{C}
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Opt 2	AKKC94	0.8	В	51.8K	NZZGF2L	00000000		2565	\$197,033.20	P

Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - AKK004		\$197,033.20
	Total:	\$197,033.20
FY2008 - AKK002	Cost Ceiling	\$368,319.77
	Total:	\$368,319.77
FY2009 - AKK002	Cost Ceiling	\$36,427.23
	Total:	\$36,427.23

[M] - Modified
[A] - Added

AMENDMENT OF SOLICE	TATION/MODIFICA	TION OF CONTRA	ACT 1	. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DA 07/30/09	ATE	4. REQUIŞIT	ION/PURCHASE REQ. NO.	5. PRÖJECT NO. (H applicable)
6. ISSUED BY	CODE		7. ADMINIST	ERED BY (It other than item 6)	G CODE
Environmental Protection Age Administrative Contract Servic 1200 Pennsylvania Avenue, N. Washington, DC 20460	ce Center (3803R)				
B. NAME AND ADDRESS OF CONTRACTOR	(No., street, county, State and ZIP C	od a]	, [(✓) 9A. AMENI	DMENT OF SOLICITATION NO.
APEX LOGISTICS, LLC					
3015 RHODE ISLAND AVENUE	:			9B. DATED (SE	EEITEM 11)
O TO MIODE IOEAND ATENDE	•				
College Park, MD 20740				NO. EP-W-07-	ATION OF CONTRACT/ORDER
				10B. DATED (5	SEE (TEM 13)
ODE FACILITY CODE	22 9770070000				
[] The above numbered solicitation is amo	 	The hour and date specif	SOURCE VALUE AND ADDRESS OF THE SOUR		[1] in put outparded
ubmitted; or (c) By separate letter or telegra AENT TO BE RECEIVED AT THE PLACE DESI N REJECTION OF YOUR OFFER. If by virtue etter, provided each telegram or letter makes	GNATED FOR THE RECEIPT of this amendment you desir	OF OFFERS PRIOR TO THE to change an offer alread	HE HOUR AND dy submitted, s	DATE SPECIFIED MAY RE uch change may be made	ESULT e by telegram or
2. ACCOUNTING AND APPROPRIATION DAT	A (if required)				
	13. THIS ITEM APPLIE				3,
A. THIS CHANGE ORDER IS ISS TRACT ORDER NO. IN ITEM	UED PURSUANT TO: (Specify	CONTRACT/ORDER N sutherity) THE CHANGES S		`	E CON-
B. THE ABOVE NUMBERED CO				HANGES (such as changes in)	рaying оЯісе,
c. THIS SUPPLEMENTAL AGRE	EMENT IS ENTERED INTO P	URSUANT TO AUTHORITY	Y OF:		
D. OTHER (Specify type of modificati	on and authority)				
. IMPORTANT: Contractor [X] is not	, [] is required to sign t	his document and return	copies	to the issuing office.	
4. DESCRIPTION OF AMENDMENT/MODIFIC	ATION (Organized by UCF section	headings, including solicitations	ontract subject ma	for whore feasible.)	
The purpose of this modificati Lewis.	on is to correct the	Project Officer fo	or this task	order; the correc	ct Project Officer is Edgar
except as provided herein, all terms and conc and effect.	ditions of the document refer	onced in Item 9A or 10A, a	s heretofore ct	anged, remains unchange	ed and in full force
15A. NAME AND TITLE OF SIGNER (Type or)	print) :	- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		i.	CTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR		15C DATE SIGNED	ROSE M.	D STATES OF AMERICA	16C. DATE SIGNE
(Signature of person authorized to sign)				ignature of Contracting Officer)	
NSN 7540-01-152-8070		30	-105	American Service and Strices.	STANDARD FORM 30 (REV 10-8

PREVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV 10-83) Prescribed by GSA FAR (48 CFR) 52.243

Contract: EP-W-07-053, Task Order: 0005, Mod: 0002

Summary Information

Title: Labor Services - Option Period II

Period of Performance: From: 06/01/09
To: 05/31/10
Award Date: 05/28/09
Total Funding: \$601,780.20

Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - AKK004	Cost Ceiling	\$197,033.20
	Total:	\$197,033.20
FY2008 - AKK002	Cost Ceiling	\$368,319.77
	Total:	\$368,319.77
FY2009 - AKK002	Cost Ceiling	\$36,427.23
	Total:	\$36,427.23

[M] - Modified
[A] - Added

Procurement Management Roles

The following item(s) have been modified:

TASK ORDER PROJECT OFFICER:

U.S. E.P.A. Attn: EDGAR W. LEWIS

1200 PENNSYLVANIA AVE, NW WASHINGTON, DC 20460

Mail Code: 3204R

Phone Number: 202-564-4825 Fax Number: 202-564-0044

E-Mail Address: lewis.edgar@epa.gov

	CITATION/MODIFICAT	ION OF CONTRA	ACT 1	. CONTR.	ACT ID CODE	PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DAT 09/22/09				IASE REQ. NO.	5. PROJECT NO. (# applicable)	
6. ISSUED BY	CODE				f other than item 6) COD		
Environmental Protection Ag Administrative Contract Sen 1200 Pennsylvania Avenue, I Washington, DC 20460	vice Center (3803R)				,		
B. NAME AND ADDRESS OF CONTRACTO	OR (No., street, county, State and ZIP Cod	r)		(/)	9A. AMENDMENT C	F SOLICITATION NO.	
APEX LOGISTICS, LLC							
015 RHODE ISLAND AVENU	JE				9B. DATED (SEE ITEM 11)		
College Park, MD 20740				/	10A. MODIFICATION OF NO. EP-W-07-053 TO		
			_		10B. DATED (SEETIEM 1: 05/28/09	7)	
CODE FACILITY CODE	44 THE ITEM CO	V ADDI IEO TO ASSE	NIDMENTO	- PAULO			
[] The above numbered solicitation is a		Y APPLIES TO AME				ot extended.	
atter, provided each telegram or letter mail 2. ACCOUNTING AND APPROPRIATION D See the section, Accounting	DATA (H required) /Appropriation Data, in 13. THIS ITEM APPLIES	the attachment	t on Page 2	ONTRAC	TS/ORDERS,	ecined,	
(V) A. THIS CHANGE ORDER IS TRACT ORDER NO. IN IT	IT MODIFIES THE C ISSUED PURSUANT TO: (Specify a EM 10A						
	CONTRACT/ORDER IS MODIFIED ORTH IN ITEM 14, PURSUANT TO			HANGES (s	uch as changes in paying offic	е,	
c. THIS SUPPLEMENTAL AG	REEMENT IS ENTERED INTO PU	RSUANT TO AUTHORIT	Y OF:		·		
D. OTHER (Specify type of modifi	cation and authority)						
				a the issui	-		
E. IMPORTANT: Contractor [X] is not a contractor [X] is not a contractor [X] is not a contractor. If the purpose of this modification is a contractor obtained by the contractor of the contractor contractor is a contractor of the	FICATION (Organized by UCF section he	- भर्ताngs, including solicitation/e	contract subject mat	ier where lea	ible.}	orings the total amount	
4. DESCRIPTION OF AMENDMENT/MODIF	FIGATION (Organized by UCF xection for ation is to add increme i to \$935,425.26.	ntal funding in t	contract subject mat	ter where fea	3,645.06 which l		
4. DESCRIPTION OF AMENDMENT/MODIF The purpose of this modifical obligated for option period li	FIGATION (Organized by UCF section he ation is to add increme to \$935,425.26.	ntal funding in t	the amount	ter where fea	3,645.06 which l	full forte	
The purpose of this modificated for option period library as provided herein, all terms and conditions.	FIGATION (Organized by UCF section he ation is to add increme to \$935,425.26.	ntal funding in t	the amount	ter where feat of \$33 anged, ren	3,645.06 which I	full forte	
The purpose of this modificated for option period lies and continuous and continu	FIGATION (Organized by UCF section he ation is to add increme to \$935,425.26.	ntal funding in t	the amount as heretofore ch	t of \$33 anged, ren	3,645.06 which I	full force	

STANDARD FORM 30 (REV/10-83) Prescribed by GSA FAR (48 CFR) 52.243

Contract: EP-W-07-053, Task Order: 0005, Mod: 0003

Lead PR Number: PR-HQ-09-14238

Summary Information

Title: Labor Services - Option Period II

Period of Performance: From: 06/01/09 To: 05/31/10

Award Date: 05/28/09 Total Funding: \$935,425.26

Accounting/Appropriation Data

The following item(s) have been added:

												P
							Program	Site/	Cost	Obj		1
P	CP		DCN	BFYS	#.rqqA	Org	Element	Project:	Org	Clss	Amount.	C
-							~					-
0	rq(2	AKK004	09	В	51EK	ZZZGF2L	00000000		2565	\$298,617.00	P
0	pt	2	AKK004	0.9	T	51EK	ZZZGF2L	HQCCBMCC		.2565	\$30,028.06	P
0	pt	2	AKKOC4	C 9	F	51EK	ZZZGF2L	HQC07		2565	\$5,000.00	Р

Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - AKK004		\$197,033.20
	Total:	\$197,033.20
FY2008 - AKK002	Cost Ceiling	\$368,319.77
	Total:	\$368,319.77
FY2009 - AKK002	Cost Ceiling	\$36,427.23
	Total:	\$36,427.23
FY2009 - AKK004	Cost Ceiling	\$333,645.06
	Total:	\$333,645.06

[M] - Modified [A] - Added

AMENDMENT OF SOLIC	TATION/MODIFICATION OF	CONTRACT 1. CON	ITRACT ID CODE	PAGE OF PAGES
2. AMENDMENT OF SOLIC	3. EFFECTIVE DATE	4. REQUISITION/PU		<u> </u>
0004	02/24/10	PR-HQ-10-113	CONTRACTOR CONTRACTOR SALES	5. PROJECT NO. (# applicable)
6. ISSUED BY	CODE	7. ADMINISTERED	BY (If other than item 6) CODE	
Environmental Protection Agr Administrative Contract Serv				
1200 Pennsylvania Avenue, N				
Washington, DC 20460				
8. NAME AND ADDRESS OF CONTRACTOR	₹ (Na., street, county, State and ZIP Code)	(✓)	9A. AMENDMENT O	SOLICITATION NO.
APEX LOGISTICS, LLC			98. DATED (SEE ITEM 11)	
9015 RHODE ISLAND AVENU	E			
College Park, MD 20740		✓	10A. MODIFICATION OF	CONTRACT/ORDER
			EP-W-07-053 TC	# 5
			10B. DATED (SEE ITEM 13	
CODE FACILITY CODE			05/28/09	
F) The character of the country of		ES TO AMENDMENTS OF SOL		
IDIG.	nended as set forth in Item 14. The hour ar	11	7.77	
Offers must acknowledge receipt of this am (a) By completing Items 8 and 15, and return submitted; or (c) By separate letter or telegr MENT TO BE RECEIVED AT THE PLACE DE IN REJECTION OF YOUR OFFER. If by virtu letter, provided each telegram or letter make	ingcopies of the amendment; (b am which includes a reference to the solic SIGNATED FOR THE RECEIPT OF OFFERS e of this amendment you desire to change	 By acknowledging receipt of this a sitation and amendment numbers. Fig PRIOR TO THE HOUR AND DATE stands an offer already submitted, such ch 	imendment on each copy of AILURE OF YOUR ACKNOWL SPECIFIED MAY RESULT ange may be made by telegr	the offer EDG- am or
12. ACCOUNTING AND APPROPRIATION DA	ATA (If required)			
See the section, Accounting/	Appropriation Data, in the at	tachment on Page 2.		
	13. THIS ITEM APPLIES ONLY T		100 mm and	
A THIS CHANGE ODDED IS IS	IT MODIFIES THE CONTRAC SUED PURSUANT TO: (Specify authority) THI	T/ORDER NO. AS DESCRIBED FOR CHANGES SET FORTH IN ITEM 1/2	THE RESERVE AS A SECOND OF THE PARTY OF THE	
TRACT ORDER NO. IN ITE	M 10A			
X appropriation date, etc.] SET FO	ONTRACT/ORDER IS MODIFIED TO REFLE RTH IN ITEM 14, PURSUANT TO THE AUTI	HORITY OF FAR 43.103(b).	S (such as changes in paying office	o
c. THIS SUPPLEMENTAL AGE	REEMENT IS ENTERED INTO PURSUANT T	O AUTHORITY OF:		
D. OTHER (Specify type of modifice	ition and authority)			
E. IMPORTANT: Contractor [X] is no	ot, [] is required to sign this documer	nt and return copies to the i	ssuing office.	
14. DESCRIPTION OF AMENDMENT/MODIFITHE PURPOSE OF THIS MODIFICATION SAME SAME SAME SAME SAME SAME SAME SAME	DIFICATION IS TO ADD INCR	EMENTAL FUNDING IN	THE AMOUNT OF	
Except as provided herein, all terms and column deffect. 15A. NAME AND TITLE OF SIGNER (7/ppe of the column)		-	remains unchanged and in t	
•		IRIS F. REDIM	ON	
15B. CONTRACTOR/OFFEROR	15C DA	34 (700) 5 (6 (7) (7) (7) (7)	TES OF AMERICA	16C. DATE SIGNED
Secretaria de Control (Carton)		/ XAAA	1 Adam	
(Signature of person authorized to sign		Signature	of Contracting Officer	" 2/24/10
NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE		30-105	,	STANDARD FORM 30 (REV 10-83) Prescribed by GSA FAR (48 CFR) 52.243

Contract: EP-W-07-053, Task Order: 0005, Mod: 0004

Lead PR Number: PR-HQ-10-11311

Summary Information

Title: Labor Services - Option Period II

Period of Performance: From: 06/01/09 To: 05/31/10 Award Date: 05/28/09

Award Date: 05/28/09 Total Funding: \$1,304,168.46

Accounting/Appropriation Data

The following item(s) have been added:

										P
						Site/	Cost	Obj		1
DOD	DCN	BFYS	Fund	Org	PRC	Project	Org	Clss	Amquint	. C
									x	
Opt 2	ARRO89	1.0	В	51ER	ZZZGF2L	00000000		2504	\$335,556.31	C
Opt 2	ARRO89	10	T	51 E R	ZZZGF2L	HQ00BM00		2504	\$33,786.89	C!

Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - AKK0C4	Cost Ceiling	\$197,033.20
	Total:	\$197,033.20
FY2008 - AKK002	Cost Ceiling	\$368,319.77
	Total:	\$368,319.77
FY2009 - AKK002	Cost Ceiling	\$36,427.23
	Total:	\$36,427.23
FY2009 - AKK004	Cost Ceiling	\$333,645.06
	Total:	\$333,645.06
FY2010 - ARR089	Cost Ceiling	\$368,743.20
	Total:	\$368,743.20

[M] - Modified
[A] - Added

Procurement Management Roles

The following item(s) have been modified:

ADMINISTRATIVE CONTRACTING OFFICER:

U.S. E.P.A.

Attn: ROSE M. GREEN 1200 PENNSYLVANIA AVE, NW

WASHINGTON, DC 20460

Date Role Ended: 02/24/10

Contract: EP-W-07-053, Task Order: 0005, Mod: 0004 Lead PR Number: PR-HQ-10-11311

Mail Code: 3803R

Phone Number: 202-564-7105 Fax Number: 202-565-2554

E-Mail Address: green.rose@epa.gov

The following item(s) have been added:

ADMINISTRATIVE CONTRACTING OFFICER:

U.S. E.P.A. Attn: IRIS F. REDMON

1200 PENNSYLVANIA AVE, NW WASHINGTON, DC 20460

Mail Code:

Phone Number: 202-564-2644

Fax Number:

E-Mail Address: REDMON.IRIS@EPA.GOV

Page: 3

AMENDMENT OF SOLICITATION/MODII	TION OF CONTRACT	1 CONTRACT D7	PAGI. OF PAGES
2. AMUNDMENT/MODIFICATION NO	3 EFFECTIVE DATE	4 REQUISITION/PURCHASE REQUING.	2
005	Section Security States Section 500	4 REGULATION PORCHASE REGING.	5. PROJ! CT NO. (if applicable)
6. ISSUED BY CODE	08/10/2011 BPOD	7 ADMINISTERI D BY (If other than item 6)	CODE IMPON
нэор		_	EPCD
US Environmental Protection	Agency	HPOD	
Headquarters Producement Ope	arations	US Environmental Protect Headquarters Procurement	
Ariel Ries Building		Ariel Rios Building	. Operations
1200 Pondsylvania Avenue, N	A.	1200 Pennsylvania Avenue	a. NW
Washington DC 20460	740	Washington DC 20460	
8. NAME AND ADDRESS OF CONTRACTOR (No., street	et, county, State and ZIP Code)	(x) 9A. AMENDMI N° OF SOLIC TATION NO.	
APEX LOGISTICS, LLC		[-]	
Attn: NA		9B DATED /SEE /TEM 11)	
9015 REODE ISLAND AVENUE			
College Park MD 20740			
,		× 10A MODIFICATION OF CONTRACT/ORDI	ER NO
		1 5	
		103. DATED (SEE ITEM 13)	
CODE (b)(4)	FACILITY CODE	05/28/2009	
	44 TURETTEN ONLY ADDITION	O AMENDMENTS OF SOLICITATIONS	
The above numbered solicitation is amended as set f		THE CHARLES THE CONTROL OF THE CONTR	
		the solicitation or as amended, by one of the following	extendedis not extendedis not extendedis
		wiedging receipt of this amendment on each copy of the	
soparate letter or te egram which includes a reference	e to the solicitation and amendment hi	umbers. FA'LURE OI YOUR ACKNOWLEDGEMI-N	1 10 BE RECEIVED AT
		DIDATE SPECIFIED MAY RESULT IN REJECTION C	
to the solicitation and this amendment, and is receive		ly be made by telegram or letter, provided each telegri poofied.	arr or letter makes re-prente
12. ACCOUNTING AND APPROPRIATION DATA (If re	avired)	et Decrease:	\$62,381.05
See Schedule		00 2002	,, sov.es
13. THIS ITEM ONLY APPLIES TO M	MODIFICATION OF CONTRACTS/ORD	DERS. IT MODIFIES THE CONTRACT/ORDER NO. A	S DESCRIBED IN ITEM 14.
CHECK ONE A. THIS CHANGE ORDER IS ISSUED	PURSUANT TO (Specify authority) T	FIE CHANGES SET FORTH IN TEM 14 ARE MADE	IN THE CONTRACT
ORDER NO IN ITEM 10A.	The state of the s		
8 THE ABOVE NUMBERED CONTRA	CT/ORDER IS MODELLED TO REFLE	CT THE ADMINISTRATIVE CHANGES (such as che AUTHORITY OF FAR 43 103(b).	nges in paying office
X appropriation date, etc.) SE FORT	HINTIEM 14, PURSUAN 110 THE A	NO HORITY OF FAR 43 "03(b).	
C THIS SUPPLEMENTAL AGREEMEN	NT IS ENTERED INTO PURSUAN: TO	O AUTHÓRITY OF:	
į			
D OTHER (Specify type of modification	and authority)		-
:			
E. IMPORTANT: Contractor X s not	s required to sign this document	t and return O copies to the is	ssuing office.
14. DESCRIPTION OF AMENDMENT/MODIFICATION		THE RESERVE OF THE PERSON OF T	V 1. 11 100
The purpose of this modifica			
order.	0 10		
5166.			
	, , , , , , , , , , , , , , , , , , ,		
All other terms and condition			
TOPO: Brenda Randall Max Exp	pire Date: 05/31/200	10	
LIST OF CHANGES:			
Reason for Modification : Fu	inding Only Action		
Obligated Amount for this Mo	odification: \$62,38	81.05	
New Total Obligated Amount f			
Incremental Funded Amount ch			
\$0.00 to \$62,381.05			
Continued			
	ha man mant referenced in term 6.4	100 vs porphéren appeared como no cochage a con-	due full forms and offset
Except as provided herein, all terms and conditions of the SA NAME AND TITLE OF SIGNER (Type or print)	ne document referenced in Item 9A or	10A, as neretorare changed, remains unchanged and 16A, NAME AND TITLE OF CONTRACTING C	
2			or reality special printy
		Michelie Croan	
15B. CONTRACTOR/OFFEROR	15C, DATE SIGNED	168 UNITED STATES OF AMERICA	16C. DATE SIGNED
		I habelle C.	eA.a lati
(Signature of person authorized to sign)	_	(Signature of Contracting Officer)	Jul 1 8/10/11
NSN 7540-01-152-8070		1	STANDARD FORM 30 (REV. 10 83)

NSN 7540-01-152-8070 Previous edition unusable STANDARD FORM 30 (REV. 10 8 Prescribed by GSA FAR (48 CFR) 55 243

CONTINUATION SHEET	REFERENCE	OF DOCUMENT BEING CONTINUED	PAGE	OF .	_
CONTINUATION SHEET		53/5/005	2.	2	

NAME OF OFFEROR OR CONTRACTOR

A PEX LLOGES TILLO

M NO	SUPPHES/STRVICES	QUANTITY	T'NU	UN'T PRICE	AMOUNT
A)	(3)	(C)	(D)	(90)	(F)
	CHANGES FOR LINE ITEM NUMBER: 1	+	-		
	Obligated Amount for this modification:		1		
	-\$62,381.05				
	Incremental Funded Amount changed from \$0.00 to		1	ļ.	
	-\$62,381.05	· ·	1		
		1			
	CHANGES FOR ACCOUNTING CODE:		1 1	ļ	
	09-F-51EK-ZZZGF2L-2565-HQ007 0951AKK004-003			Ì	
	2 200				
	CHANGES FOR ACCOUNTING CODE:				
	10-11-3-515R-XXZGY21-2504-1051ARR089 001				
	Amount changed from \$335,556.31 to \$273,175.26				
				1	
	Delivery Location Code: RECON SHIP				
	Reconstruct Ship To		1 1		
	Washington DC USA	Ì			
	Payment:				
	RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center				
	Mail Drop D143-02				
	109 TW Alexander Drive				
	Durham NC 27711				
	FOB: Destination			i	
	Period of Porformance: 06/01/2009 to 05/31/2010				
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